

**VACANCY**  
**ASSOCIATE DIRECTOR**

**The Caribbean Science Foundation** (CSF, [www.caribbeanscience.org](http://www.caribbeanscience.org)) is an independent non-profit agency headquartered in Barbados, whose mission is to assist with the diversification of the economies of the Caribbean countries for long-term sustainability, by helping to promote the aggressive development of science and engineering innovation in the Region through education reform and technology-based entrepreneurship.

The CSF is expanding its operations and seeks an **Associate Director of Program Management** who will report to the Executive Director and be responsible for new program creation including proposal writing and fundraising, execution against timelines and budgets, and documentation of results through written interim and final reports to the Executive Director, the Board, and sponsors.

The Associate Director will be based in Barbados, and must be able to travel to engage the scientific, business and government leaders of the Caribbean and the Caribbean Diaspora. Applicants with relevant expertise and a passion for science and technology, and superb multitasking, organizational, networking and communication skills, and who are proactive, self-reliant, resourceful, creative and team players, should submit a cover letter, CV and two letters of recommendation to the CSF at [dinah.csf@gmail.com](mailto:dinah.csf@gmail.com). Position remains open until filled.